

# **WOOSONG UNIVERSITY KAZAKHSTAN DETAILED STUDENT CODE OF ETHICS AND CONDUCT REGULATION**

Enacted: April 8, 2026

Responsible Department: Student Affairs Office

## **Chapter 1. General Provisions**

### **Article 1 (Purpose)**

The purpose of this Regulation is to establish comprehensive ethical standards, behavioral expectations, rights, responsibilities, and disciplinary principles for all students of Woosong University Kazakhstan (hereinafter referred to as “the University”) in order to foster a safe, respectful, disciplined, and academically productive educational environment.

### **Article 2 (Scope of Application)**

This Regulation applies to all enrolled undergraduate, graduate, exchange, visiting, and special program students of the University.

This Regulation governs conduct occurring:

1. On all University campuses, buildings, dormitories, and facilities;
2. During University-sponsored programs, internships, field trips, and extracurricular activities;
3. Within online classrooms, LMS systems, and digital communication platforms;
4. During off-campus activities where student conduct affects University reputation, safety, or operations.

### **Article 3 (Fundamental Ethical Values)**

All students shall uphold:

1. Integrity and honesty in academic and personal conduct;
2. Mutual respect and dignity toward all members of the University community;
3. Responsibility for personal behavior and decisions;
4. Compliance with University regulations and applicable laws;
5. Respect for diversity, inclusion, and multicultural values.

## **Chapter 2. Student Rights and Responsibilities**

### **Article 4 (Student Rights)**

Students shall have the right to:

1. Receive fair and equal treatment without discrimination;
2. Learn in a safe and harassment-free environment;

3. Access University services and facilities fairly;
4. Express opinions respectfully within University guidelines;
5. Appeal disciplinary decisions according to University procedures.

### **Article 5 (Student Responsibilities)**

Students shall:

1. Maintain honesty in all academic and personal dealings;
2. Respect the rights and dignity of others;
3. Preserve University property and facilities;
4. Follow all University regulations, notices, and lawful directives;
5. Maintain conduct befitting members of an international academic institution.

## **Chapter 3. Standards of Conduct**

### **Article 6 (Respectful Conduct)**

Students shall:

1. Treat faculty, staff, visitors, and peers respectfully;
2. Avoid insulting, abusive, offensive, or disruptive language;
3. Promote cooperation and professionalism in academic and social settings.

### **Article 7 (Anti-Discrimination and Harassment)**

Students shall not engage in:

1. Discrimination based on nationality, race, ethnicity, religion, gender, disability, or background;
2. Sexual harassment or misconduct;
3. Bullying, intimidation, coercion, or stalking;
4. Verbal or emotional abuse.

### **Article 8 (Campus Order and Classroom Behavior)**

Students shall:

1. Attend classes punctually and prepared;
2. Follow instructor classroom policies;
3. Refrain from disrupting lectures or academic activities;
4. Maintain respectful behavior during academic discussions.

### **Article 9 (Dress and Appearance)**

Students shall:

1. Maintain clean, neat, and appropriate attire;
2. Dress professionally during official ceremonies, presentations, and practicum;
3. Comply with department-specific uniform requirements where applicable.

## **Chapter 4. Prohibited Conduct**

### **Article 10 (Violence and Threats)**

The following are prohibited:

1. Physical assault or attempted assault;
2. Threatening harm toward others;
3. Participation in fights or violent acts;
4. Possession of dangerous objects or weapons without authorization.

### **Article 11 (Property Violations)**

The following are prohibited:

1. Theft or attempted theft;
2. Damage or vandalism of University property;
3. Unauthorized removal or misuse of University equipment.

### **Article 12 (Substance Abuse)**

Students shall not:

1. Possess, consume, distribute, or be under the influence of illegal drugs on campus;
2. Abuse alcohol during University-related activities;
3. Smoke in prohibited areas.

### **Article 13 (Technology and Digital Ethics)**

Students shall not:

1. Hack or attempt unauthorized access to University systems;
2. Share passwords or misuse IT accounts;
3. Engage in cyberbullying or online harassment;
4. Post defamatory or harmful content affecting University reputation.

### **Article 14 (Dishonesty and Misrepresentation)**

Students shall not:

1. Provide false information to the University;
2. Forge signatures, documents, or records;
3. Misrepresent identity or impersonate another person.

## **Chapter 5. Student Discipline**

### **Article 15 (Grounds for Discipline)**

Students violating University rules, ethics, or laws may be subject to disciplinary action.

### **Article 16 (Types of Sanctions)**

Sanctions may include:

1. Verbal Warning;
2. Written Warning;
3. Behavioral Contract;

4. Mandatory Counseling or Ethics Training;
5. Community Service;
6. Restitution for Damages;
7. Restriction of Campus Privileges;
8. Probation;
9. Suspension;
10. Expulsion.

### **Article 17 (Factors in Determining Discipline)**

The University shall consider:

1. Severity of the offense;
2. Intentionality;
3. Prior disciplinary history;
4. Harm caused to individuals or University;
5. Cooperation during investigation.

## **Chapter 6. Reporting and Investigation**

### **Article 18 (Reporting Violations)**

Any University member may report misconduct to the Student Affairs Office.

### **Article 19 (Investigation Process)**

1. Reported cases shall be reviewed preliminarily by Student Affairs.
2. Serious cases may be referred to the Student Disciplinary Committee.
3. Students shall be provided notice and opportunity to respond.

### **Article 20 (Confidentiality)**

All disciplinary investigations shall be handled confidentially unless disclosure is required by law.

## **Chapter 7. Appeals**

### **Article 21 (Appeal Rights)**

Students may appeal disciplinary decisions within fourteen (14) calendar days.

### **Article 22 (Appeal Grounds)**

Appeals may be based upon:

1. Procedural error;
2. New evidence;
3. Excessive disciplinary sanction.

Supplementary Provisions

**Article 23 (Effective Date)**

This Regulation shall become effective upon approval by the University Board.

**Article 24 (Matters Not Specified)**

Any matters not specified herein shall be governed by related University regulations and Presidential decisions.